



Applying for free school meals

The quickest and easiest way to apply for free school meals is on the citizen portal.

This is what you used when applying for a school place.

Devon County Council

Citizen Portal

Home Log in Register English (UK)

Don't have an account? Please [register](#)

Email Address

Password

Login

[Forgot your password?](#)

Welcome to the Devon Citizens Portal

The Citizens Portal allows parents/carers of children, to make applications for school places (including in-year admissions), two year old funding and free school meals.

In Year Admissions ***

Please note that we are now able to process applications from families wishing to move schools in September 2020. Please note that due to a known software issue you will be unable to select a start date in September. Please therefore select the start date as the 31st August 2020.

Covid 19 UPDATE There have been no restrictions set by central government on applications for in-year admissions. We are asking parents to consider carefully whether to make an application to transfer schools at this time. Except for vulnerable and critical worker children, there will be no new admissions to a new school until schools reopen. Where schools are providing work for their pupils, it may be better for your child to continue with existing work to school rather than expect a new school to take on the responsibility of setting work for your child. As this is done remotely, it is very likely that there would be no impact on provision if you move home. During this period, please consider the following:

- Avoid or delay making an in-year admissions application if you can. Allow your child to continue with their existing provision (at home or in school for vulnerable and critical worker children) particularly if there is no home

When you log in you will see this screen-

Home My Account Sign Out English (UK)

Welcome to the Citizens Portal

Below, you will see the services currently available to you.

This system enables parents/carers to make an application for 2 year old funding, Free School Meals school admissions.

The system is currently only live for In Year School Admission applications and Primary school applications

Free School Meals School Admissions My Account My Children Two Year Old Funding

Click the Free School Meals button and then the apply button.

There are 6 steps



Apply for Free School Meals

Before you apply

To be eligible you must be receiving one of the following qualifying benefits and your child must attend a Devon County Council - state funded school. Please note that if you:

Work through the 6 steps- checking your information on each section, and adding any that it asks for.

At the end of section 6, it will tell you if you are eligible or not. Then take a screen shot of this and send it to us at admin@willowbrook.devon.sch.uk Please do this even if it says that you are not eligible.